

PAP Slide Submission Program

The College of American Pathologists (CAP) believes that constantly striving for the highest level of analytical performance is vital to improving the health and well-being of patients. The outstanding case material you provide to the PAP Education and PAP PT Programs ensures the delivery of effective education and proficiency testing programs. The CAP encourages all participants to submit slides.

Submitted slides undergo a rigorous review process. Each slide is screened by CAP staff cytotechnologists and scrutinized by three board-certified pathologists, who must concur with the reference diagnosis for acceptance of the slide into the program. In addition, slides must meet the following criteria:

- **All LSIL, HSIL, and carcinoma cases must have tissue confirmation of the reference interpretation. Per CMS requirement, please write the biopsy diagnosis on the donor sheet, or include an anonymous copy of the biopsy report.**
- Each submitted case should be accompanied by appropriate clinical history for the patient (eg, age, LMP, prior hysterectomy)
- Materials submitted must be free of patient identifiers.

To maintain the PAP Education and PAP PT Program quality, the following slides cannot be accepted in the program:

- **Slides with plastic or liquid coverslips**
- Broken, cracked, or chopped slides
- Slides with air bubbles
- Slides showing fading, drying (particularly around the periphery), or intense orangeophilia
- Slides more than seven years old
- Cases interpreted as moderate dysplasia, ASC-US, ASC-H, or AGC

Reimbursement for work for slide preparation supports your contribution of resources to the programs. Institutions will receive reimbursement for slides accepted into the programs after committee slide review as follows:

Slide Preparation Type	Reimbursement Fee For Administrative Preparation
SurePath™, ThinPrep®, or ThinPrep Imager® slides-any acceptable diagnosis	\$20
Conventional slides, any acceptable diagnosis	\$10

Your commitment to providing the highest quality patient care is reflected in all you do. Thank you for sharing your case material with your peers.



PAP SLIDE SUBMISSION FORM

Provide the following information, carefully packaging and mailing slides as noted below.

Pathologist _____ Laboratory CAP Number _____
Institution _____ Address _____
Phone _____ Email _____
Contact Name _____

	Laboratory Accession Number One Entry Per Line	LMP	Age	Interpretive Code See Below	Relevant Clinical Information	Slide Type (C T S I) See Below	Biopsy Results*	For CAP Use
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

*Provide specific biopsy diagnosis for each LSIL, HSIL, and carcinoma case. Tissue confirmation is required. Slides must be free of patient identifiers and diagnostic information.

INTERPRETIVE CODE

Category A

001 Unsatisfactory for evaluation:
interpretation not possible
(state reason)

Category B

101 Negative for intraepithelial
lesions or malignancy
111 Fungus
113 Trichomonas
115 Herpes
120 Repair
127 Follicular cervicitis

Category C

201 LSIL

Category D

211 HSIL
220 Adenocarcinoma in situ
221 Squamous cell carcinoma
225 Adenocarcinoma, NOS
226 HSIL/Carcinoma and/or
carcinoma, NOS
227 Non-epithelial malignant
neoplasm

SLIDE TYPE

C = Conventional
T = ThinPrep®
S = SurePath™
I = ThinPrep Imager®

SLIDE RETENTION

If slides are more than 5 years old, may we discard rejects? Yes No
If you answered NO, rejects will be held for two years and then disposed of by CAP.

MAIL SLIDES BY TRACKABLE METHOD TO:

PAP Department
College of American Pathologists
325 Waukegan Road
Northfield, IL 60093-2750

For more information, call the CAP at 800-323-4040.

To submit additional slides, photocopy this form or go to www.cap.org > Laboratory
Quality Solutions > View all in Proficiency Testing (PT) > Anatomic Pathology Education
Programs > Gynecologic Cytology (PAP) Slide Donation Form to print a copy.